

2016 Highway 41 Water Utility

Annual General Meeting

May 3, 2016

Kim Huffman called the meeting to order at 7:10 pm.

Kim introduced all those sitting at the head table. Ken Kruger (H41WU), Janet Buhler (Administrator – H41WU), Wayne Mason (H41WU), Rene Labrecque (H41WU), Graham White (H41WU), Bob Macpherson (H41WU), Blaine Tomolak (Maintenance Operator – H41WU), Wilma Marissen (Administrative Assistant – H41WU).

Opening comments by Kim Huffman.

The Chair presented the agenda and asked if there were any requested changes. Frank Denis moved adoption of the agenda. Seconded by Bob Macpherson. Carried.

Janet Buhler read the minutes from the 2015 annual meeting. Terry Pryma moved adoption of the minutes. Seconded by Wayne Mason. Carried.

Janet Buhler read the Auditor's Report and Financial Statement as prepared by Courtney Skrupski of C.S Skrupski Accountants. Martin Bettker moved adoption of the Auditor's report. Seconded by Graham White. Carried.

A brief project review was given updating the subscribers on progress of the project.

Kim Huffman asked for nominations for the board member election for a RM of Grant - 3 year term.

Frank Denis nominated Rene Labrecque. Seconded by Martin Bettker.

Kim Huffman asked for further nominations.

Bob Macpherson made a motion for nominations to cease

Kim Huffman announced that since Rene Labrecque is the only nominee for the RM of Grant position that he is elected by acclimation.

Kim Huffman asked for nominations for the board member election for Member at Large 3 year term.

Bob Macpherson nominated Ken Kruger. Seconded by Rene Labrecque.

Kim Huffman asked for further nominations.

Frank Denis made a motion for nominations to cease.

Kim Huffman announced that since Ken Kruger is the only nominee for the Member at Large position that he is elected by acclimation.

A time was opened up for questions:

- Pipeline usage – subscribers are currently using way less than they have been allocated, and therefore our pipeline is being under utilized. We are going to continue to monitor this, so as to do our best to guarantee our subscribers the water they have been allocated. We want to do our best to utilize as much water as possible without having subscribers be without water at some point.
- E-bill – Munisoft has come out with this option, and Janet will look into this in more detail. Whether this is an annual fee? Or a yearly fee. Using the e-bill option we would save a lot of money on postage. Currently we are at \$5500.00 of postage at minimum per year. We would offer this to subscribers, and they can use it, or choose to continue to get the bill in the mail.
- Have we had any major breakdowns over the last year?
  - o Line leak repairs – St. Denis leak at a subscribers home, broken service line from curbstop to the house
  - o PRV leaks – these can be overtightened when installed and then they will leak over time.
  - o Truckfill – have been having issues with the truckfill technology, both with the software and the filling of the tanks. Are working with Flowpoint to correct these situations.

Terry Pryma made a motion to adjourn the meeting at 8:10 pm.