

Highway 41 Water Utility
Minutes of the Meeting held February 25, 2020
At the office

In Attendance:

Graham White
Wayne Mason
Bob Macpherson
Kim Huffman
Jeff Lynchuk
Blaine Tomolak
Dawn Bragg
Rene Labrecque

Graham White called the meeting to order at 7:20pm.

Jeff Lynchuk moved adoption of the amended agenda as presented. Seconded by Bob. Carried.

Jeff moved adoption of the minutes of the Dec 18, 2019 meeting as provided by Dawn Bragg. Seconded by Graham. Carried.

Dawn Bragg presented the Financial statement, Visa reports, and payable reports for December.

[Motion 01 - 2020] Bob Macpherson motion to pay outstanding bills, seconded by Wayne.

Consumption reports - need to look to adjust our reports to be more useful for the information we need.

[Motion 02 - 2020] 2020 Budget presented and discussed, a couple changes made. Bob made Motion to accept the amended Budget, second Jeff.

Kim Huffman moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Jeff, Carried.

Administrator's Report – Dawn Bragg presented written reports for December.

[Motion 03 - 2020] Graham made a motion to update loan policy: If a payment for a loan is NSF, the missed NSF amount is to be added on to the next payment along with the nsf charge of \$30

[Motion 04 - 2020] Wilma Marisson, missed raise. Rene Labrecque made motion to pay Wilma the amount from the sheet of missed income of \$253.50, second Jeff Lynchuk.

Dawn Bragg presented the idea to offer to subscribers, a meter upgrade, at their cost, to a Badger meter. Discussion to start to replace a certain number of old meters to Badger meters at our cost each year. There are 77 of the 6-series meters that we could consider, we'll look at that next winter.

Update about Strawberry Hills agreements, all received except 3.

H41/Town joint committee – Should we have a meeting? Yes, we should have a meeting, Graham will talk to Susan to arrange a meeting.

Operator Report - Blaine Tomolak gave a written and verbal report

ASWUB – 3 meters left installed, 1 tomorrow, the other 2 at a later date.

Correspondence: Grant Thornton check list, First Call

Old Business:

Aberdeen Southwest water utility – waiting for 3 agreements to be returned.

[Motion 05 - 2020] Motion to pass the Resolution of the purchase of ASWUB by Highway 41 Water Utility

Eagle Heights – nothing new

Manhattan water utility? We can move on it once ASWUB is complete

Stantec Highway #5 upgrade – Waterline calls in to engineer.

New Business:

Other Business:

Next meeting Feb 25, 2020 7:00 pm

AGM April 21, 2020 7:00 pm

Audit is Feb 10, 2020 at 9:00 am

Meeting adjourned at 10:03 pm by Graham White

Signed by _____ Approved by _____
Administrator Chairman