

Highway 41 Water Utility
Minutes of the Meeting held April 9, 2020
At the office

In Attendance:

Graham White
Wayne Mason
Bob Macpherson
Kim Huffman
Blaine Tomolak
Dawn Bragg
Rene Labrecque

Graham White called the meeting to order at 1:17 pm.

Bob Macpherson moved adoption of the amended agenda as presented. Seconded by Graham White. Carried.

Kim Huffman moved adoption of the amended minutes of the Feb 25, 2020 meeting as provided by Dawn Bragg. Seconded by Rene. Carried.

Dawn Bragg presented the Financial statement, Visa reports, and payable reports for February and March.

[Motion 08- 2020] Bob Macpherson made a motion to pay outstanding bills, seconded by Graham White.

Consumption reports – Dawn presented what calculations she made to show usage vs billed in the same date ranges for Bergheim and Tower Hill.

Bob Macpherson moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Rene Labrecque, Carried.

Administrator’s Report – Dawn Bragg presented written reports for February and March

Covid relief for subscribers who are out of work because of Covid 19. Suggestion is that we look at this case by case, if someone asks, we can give them some time to make payment and not charge interest.

[Motion 09-2020] Motion by Rene Labrecque, for subscribers, case by case, with notification of late payment, do not charge interest. Second by Kim Huffman.

Dawn has a question about talking to Chris Donald to get clarification about who needs easements. Discussion about easements. The board is in agreement that Dawn should call Chris and get this sorted out.

We talked about the correspondence from the Accountant

AGM – should we cancel and reschedule after self-isolation is over, or should we try a virtual meeting. Graham suggests that we postpone, all in agreement. Dawn will send out a notice to say that the meeting is cancelled and reschedule in the fall. Dawn will put a notice on the website and send a note to the RM to put on their website as well.

[Motion 10-2020] Motion to postpone AGM until Fall made by Bob Macpherson second Rene Labrecque.

Financials update - almost done

Insurance bill from the Town. Dawn will ask for a copy of the Insurance Policy.

Meeting with Sarah with Bora Insurance - Dawn will talk to Sarah about a virtual meeting instead of in person meeting for April 15.

H41/Town joint committee –

Operator Report - Blaine Tomolak gave a written and verbal report

Discussion about Manhattan group, addressing questions from Blaine and Jerrod

Blaine brought up about the levy that might be coming from the City of Saskatoon.

Initial Highway 5 relocate pipe estimate is \$9457.20. Looks like the work will be done end of April or beginning of May.

2 new connections

Meadowlark Group – Discussion about the possibility of us connecting to their line.

Correspondence:

Old Business:

Planters – go ahead

Stantec Highway #5 upgrade – See Operator’s report

New Business:

Covid 19 precautions – Kim asked how Blaine and Dawn felt about our safety and how things are being handled.

New certification. Blaine will need to get certified for Level 2. Lee is giving him this year to get this into place. Wayne said that he won’t be getting the new certification. We need 1 Operator with Level 2.

Other Business:

Next meeting April 16, 2020 1:00 pm subject to the audit being ready.

HR meeting – try for the 16th, after the board update meeting.

Meeting adjourned at 4:38 pm by Graham White

Signed by _____ Approved by _____
Administrator Chairman