

Highway 41 Water Utility
Minutes of the Meeting held February 25, 2020
At the office

In Attendance:

Graham White
Wayne Mason
Bob Macpherson
Kim Huffman
Jeff Lynchuk
Blaine Tomolak
Dawn Bragg

Graham White called the meeting to order at 7:05 pm.

Jeff Lynchuk moved adoption of the amended agenda as presented. Seconded by Bob Macpherson. Carried.

Kim Huffman moved adoption of the amended minutes of the Jan 16, 2020 meeting as provided by Dawn Bragg. Seconded by Wayne Mason. Carried.

Dawn Bragg presented the Financial statement, Visa reports, and payable reports for January.

[Motion 06 - 2020] Bob Macpherson motion to pay outstanding bills, seconded by Jeff Lynchuk.

Consumption reports – Dawn will start to work on these.

Graham White moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Bob Macpherson, Carried.

Administrator's Report – Dawn Bragg presented written reports for January

The board has proposed that for the renewal of GICs, that we reinvest from Incidental \$536,000.82 for 1 year closed at 1.74%, reinvest from project \$152,850.00 and Incidental \$203,800.00 at 90 days closed at 1.86%.

[Motion 07 - 2020] Graham White made motion to invest as proposed, Seconded by Jeff Lynchuk.

Planning a meeting with Sarah at Bora Insurance to discuss current package policy.

Farm in the Dell is looking for volunteer opportunities, after discussion we think we can have them make up flower boxes and take care of them. Dawn will contact them and make arrangements.

Saskwater ICIP grant wanting endorsement, the board is agreement to endorse this grant.

H41/Town joint committee – Should we have a meeting? Graham talked to Susan, she thought it was a good idea. Question have they been sending the numbers, no, Dawn will ask for the numbers and ask them to start to plan a meeting.

Operator Report - Blaine Tomolak gave a written and verbal report

Audit with Lee from Water Security Agency

Discussion about Strawberry Hills connection. We want to tear down the pumphouse and tie in to our line. Blaine thinks \$20,000 – 25,000. We want to find more, Blaine will start inquiries

Inquiry about a quickfill method at our truckfill station. (Fire department asking) Blaine will look into for at Bergheim pumphouse. The idea would be a connection and meter for only the Fire Department.

Strawberry Hills – all meters installed except Bazowski and Rindall.

Correspondence:

Old Business:

Eagle Heights – nothing new

Manhattan water utility – wants to move ahead. Cost is lower than we originally thought. We really only need to change out the meters, but we want to make sure we are covered for contingency. Blaine will make up a new quote.

Stantec Highway #5 upgrade – Waterline calls in to engineer. See Operator's report

New Business:

Other Business:

Next meeting Mar 31, 2020 7:00 pm subject to the audit being ready.
AGM April 21, 2020 7:00 pm

Meeting adjourned at 9:52 pm by Graham White

Signed by _____ Approved by _____
Administrator Chairman