

**Highway 41 Water Utility**  
**Minutes of the Meeting held November 26, 2020**  
**Remote Video Meeting**

**Remote Attendance:**

Graham White  
Wayne Mason  
Dawn Bragg  
Rene Labrecque  
Jeff Lynchuk  
Blaine Tomolak  
Bob Macpherson  
Kim Huffman

Graham White called the meeting to order at 7:13 pm.

Bob Macpherson moved adoption of the amended agenda as presented. Seconded by Jeff Lynchuk. Carried.

Kim moved adoption of the minutes of the October 19, 2020 meeting as provided by Dawn Bragg. Seconded by Jeff Lynchuk. Carried.

Dawn Bragg presented the Financial statement, Visa reports, and payable reports for October.

[Motion 26 - 2020] Bob Macpherson made a motion to pay outstanding bills, seconded by Jeff Lynchuk.

Graham White moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Rene Labrecque, Carried.

Administrator's Report – Dawn Bragg presented written reports for October

H41/Town joint committee – Nothing to report

Operator Report - Blaine Tomolak gave a written and verbal report

Need to address communication at Strawberry hills Pumphouse. In the case that we don't need to test daily, we will need to be able to monitor the temperature in the pumphouse. Jeff Lynchuk says that's very doable, suggested Secure Tech or something of similar quality. We will look into that and see if there's a cell based alarm system. Graham White will make a call tomorrow. Maybe look at a leak sensor as well.

Old Business:

Pinnacle Ridge: Blaine provided questions to Dawn and an email was sent out to Carman Praski with Pinnacle Ridge.

Vista Ridge: Blaine sent an email asking for more information and letting them know that we have \$2000 of their deposit, but that we'll need more.

Manhattan West Agreements:

Received an email from Blaine Canitz about a missing easement. Dawn will forward to Chris Donald. We received a modified agreement from Chris Donald, he asked if he should forward to Manhattan's legal team. Yes, he should forward, Dawn will communicate that to Chris.

Rm of Aberdeen is sending out to tender for a new auditor, are we planning to do the same.  
[Motion 27 – 2020] Bob Macpherson makes motion that we send out for tender a new auditor. Jeff Lynchuk second. Graham White will talk to Craig Baird to see how to proceed.

New Business:

Other Business:

Next meeting Thursday Dec 21st, 2020 7:00 pm

Meeting adjourned at 8:50 pm by Graham White

Signed by \_\_\_\_\_ Approved by \_\_\_\_\_  
Administrator Chairman