

Highway 41 Water Utility
Minutes of the Meeting held April 29, 2021
Remote Video Meeting

Remote Attendance:

Bob Macpherson

In office Attendance:

Graham White

Wayne Mason

Dawn Bragg

Rene Labrecque

Jeff Lynchuk

Blaine Tomolak

Martin Bettker

Graham White called the meeting to order at 7:08 pm.

Jeff moved adoption of the agenda as presented. Seconded by Wayne Mason. Carried.

Martin moved adoption of the minutes of the March 11, 2021 meeting as provided by Dawn Bragg, Seconded by Graham White. Carried.

Dawn Bragg presented the Financial statement, Visa reports, and payable reports for March.

[Motion 7 - 2021] Bob Macpherson made a motion to pay outstanding bills, seconded by Wayne.

Jeff moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Graham White, Carried.

Administrator's Report – Dawn Bragg presented written reports for March

Dust control in RM of Aberdeen, after discussion it was decided that we don't need it.

Audit items – Dawn presented the draft Financials from the Auditor.

[Motion 8 - 2021] Bob Macpherson makes motion to accept audited financials, Jeff Lynchuk second.

Keith Pavo from RBC Wealth Management has had discussions with Dawn Bragg regarding investing more from our Cash bank accounts.

Dawn suggested we take an amount up to \$300,000 from our regular bank accounts and invest in more secondary GICs, Blaine mentioned that we could have an expense of up to \$150,000, but that probably won't be until after the next GICs are matured.

[Motion 9 - 2021] Jeff Lynchuk makes the motion to invest \$300,000 in Secondary GICs, Martin Bettker seconds.

[Motion 10 - 2021] Bob Macpherson makes motion to change our chequing account to a new one recommended by our RBC Account Manager, minimum \$75,000 balance, otherwise the same as our old one plus the new account includes Electronic transactions. Second by Graham White

HR meeting, still need to discuss items and have another meeting – set it for May 5, Wednesday at 7pm. Employee review later in May. Dawn will send employee info.

Manhattan update – Dawn is waiting to hear back from Blaine Canitz with an updated subscriber list and one last easement. She is also waiting for one document from Corman Park. Still need to iron out the purchase agreement, Dawn will set up a meeting to do that.

H41/Town joint committee – Nothing to report

Operator Report - Blaine Tomolak gave a written and verbal report

Bergheim Truckfill electronics system needs a new modem, needs to be installed. We will need a new solution, the dial up modem is outdated. Blaine is in discussion with Delco Automation about a solution.

Sensus meter read system also needs to be considered for an upgrade.

6 connections most likely to proceed including the 4 that have made deposits.

Correspondence:

Dust control - see admin report

Lower minimum water charge, had discussion we won't make any changes

Electronic recycling – Dawn will get the hard drives cleared and recycle at Sarcan.

Old Business:

Pinnacle Ridge: nothing new

Vista Ridge: Nothing new

Eagle Ridge: Nothing new

New Business:

Other Business:

Next Board meeting Thursday April 15, 2021 7:00 pm, HR meeting March 23, 2021 7:00 pm

Meeting adjourned at 9:21 pm by Graham White

Signed by _____ Approved by _____
Administrator Chairman