

Highway 41 Water Utility
Minutes of the Meeting held August 10, 2021
In Office Meeting

Attendance:

Graham White
Wayne Mason
Rene Labrecque
Jeff Lynchuk
Blaine Tomolak
Martin Bettker
Dale Cousin
Dawn Bragg

Graham White called the meeting to order at 6:44pm.

Martin moved adoption of the amended agenda as presented. Seconded by Jeff Lynchuk. Carried.

Dale Cousin moved adoption of the amended minutes of the June 22, 2021 meeting as provided by Dawn Bragg, Seconded by Jeff Lynchuk. Carried.

Dawn Bragg presented the Financial statements, Visa reports, and payable reports for June.

[Motion 24 - 2021] Wayne made a motion to pay outstanding bills, seconded by Dale.

Wayne Mason moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Martin Bettker, Carried.

Administrator's Report – Dawn Bragg presented written reports for June & July

Looking at outstanding accounts, concerned about Derek Link, David Kasner and Jerome Perrault are concerns. We need to start turning off water.

Manhattan – Meeting today before board meeting with Jarrod and Blaine.

We need a policy about going down holes. We have pressure reducing valves.

Set up a HR Committee meeting to put into place what we're need for a new part-time operator. Blaine will draw up what he needs in an assistant and meet with the HR committee.

Dawn leaving next year. Craig from the RM has proposed that the admin staff from the RM contract to do the Administration here. Discussions about what we're looking for in Administration and if it would work to have the work contracted.

RBC investments for pensions will be starting soon.

H41/Town joint committee – Nothing to report

Operator Report - Blaine Tomolak gave a written and verbal report

2021 infills – currently completing Roelens, Sapehia infill completed.
Highway 5 upgrade – McConnel valve relocation complete

Tank disposal from pump house auction August 11, 2021

Pumphouse upgrades complete, still waiting for 2 invoices

Updates on Manhattan – see administrator’s report

Hills Way project – Dan Rawlyk wants a caveat for future water connections, where connection fees are paid proportionally to the land developer if any of the other 3 properties add on to the line. The board has decided that we won’t do that.

[Motion 25 - 2021] Rene Labrecque makes Motion to contact Dan Rawlyk and Lorraine Harder, they can pay for the trunk project up front and the Utility will install the line with a cost estimate of \$47,500 and the Utility will retain ownership of the pipeline, they need to be clear with potential buyers of the lots that they will have access to the main trunk and will need to pay the minimum amount outlined by the Utility for a water connection. Second by Jeff Lynchuk, Carried

Dawn will contact Dan Rawlyk and Lorraine Harder.

Correspondence:

Old Business:

Pinnacle Ridge: nothing new

Vista Ridge: Nothing new

New Business:

Other Business:

AGM Tuesday, Next Board meeting after AGM Thursday September 16, 2021 at 7:00 pm

Meeting adjourned at 10:30 pm by Graham White

Signed by _____ Approved by _____
Administrator Chairman