**2022 Highway 41 Water Utility**

**Annual General Meeting**

**June 9, 2022**

Graham White called the meeting to order at 7:05 pm.

Opening comments by Graham White, board Chair.

Graham White presented the agenda and asked if there were any requested changes. Bob Macpherson moved adoption of the agenda, second by Jeff Lynchuk; carried.

Graham White introduced all those sitting at the head table:

Graham White (H41WU), Dawn Bragg (Administrator – H41WU), Christine Meachem (new Administrator – H41WU), Wayne Mason (H41WU), Dale Cousin (H41WU), Jeff Lynchuk (H41WU), Rene Labrecque (H41WU), Martin Bettker (H41WU) Blaine Tomolak (Maintenance Operator – H41WU), Robert Tutka (Assistant Maintenance Operator – H41WU),

Missing: Wilma Marissen – Administrator Assistant

Attendance: Mark Schaffel, Robert Wehage, Bob MacPherson, Leonard Hamoline, Eugene Denis, Real Hamoline, Adrien Hamoline, Charlotte Malakoff, Shawn Letkman, Deanna Letkman

Resolution Committee: A person to be in charge if there are any resolutions to be made, Mark Schaffel volunteered.

Dawn Bragg read the minutes from the 2021 Annual meeting.

* Questions arising from the minutes: make two small changes regarding the elections; to change the wording from nominated to elected.

Martin Bettker moved adoption of the amended minutes, second by Rene Labrecque; carried.

Dawn Bragg read the Auditor’s Report and Financial Statements as prepared by Devin Berger, CPA of Jensen Stromberg Chartered Professional Accountants. We changed accountants for 2021 because the previous group, Grant Thornton, will not be doing audits for RM’s any longer. The auditor will be reporting our capital assets differently – as we were not including the infrastructure as a capital asset in previous reports. Our financial position has been quite stable and relatively unchanged.

* Questions arising from the financials: none.

Dale Cousin moved adoption of the Auditor’s report, second by Real Hamoline; carried.

**2021 Year in Review by Graham White.**

* Brief introduction of the Utility, the water that we provide to our subscribers has been treated from the Saskatoon Water Treatment Plant. Dale Cousin, our board member, is an employee with the Saskatoon Water Treatment Plant.
* Our utility has a stringent testing practise, as we test 7 days a week. We do not add any chemicals and once a year we are audited by the Water Security Agency to ensure we maintain our ability to provide safe water.
* Graham White gave a report from 2021 at a glance, including Truckfill totals for all stations ($129,238), total Water Subscriber Consumption ($453,748), total Subscribers using water (461), and total connections (532). The number of new infills for 2021 (5). 2021 rates for Water Subscribers and Truckfill Subscribers were also included.
* Each Subscriber upstart costs in the beginning of the utility was all the same. Currently, the cost of an infill is based on the actual cost of installation with a minimum charge of $21,000.
* We are in the middle of new agreement with SaskWater to lower the utility’s allocation. There is a growing market for Saskatoon water; therefore, they would like to have more allocation available. There will be a cost for allocated water to the utility. Saskatoon infrastructure fee to the utility is also new as of 2022 - $2068 levy through the city from SaskWater.
* The upgrade of Highway 5 has also been an expense to the utility as we had to move water lines to accommodate road construction. $13,098 and $7,000 to move some lines in 2021.
* Rising cost of technology was discussed. Once technology gets older, there is less IT support, therefore, upgrades are needed. Some expenses include: keypad systems, meter repairs and upgrading on pumps, pipes, engineering costs, and mapping of our pipeline as we are a part of SaskFirst line locates.
* 5 new infills in 2021, total value $ $125,818.77.
* 5 confirmed new infills in 2022 valued between $178,654 and $195,850; still to be completed.
* Maintain extra cost at the truckfill stations to help pay for maintenance and upgrading. Blaine Tomolak is currently researching our actual costs of running the truckfill stations.
* Bob Wehage asked about the 4” hose at the Bergheim Truckfill station. He asked if the hose can be changed to a 2”. Blaine Tomolak will investigate.
* Real Hamoline commented about the upgraded tanks at Lanwici and Glenmaur truckfill stations. He thanked Blaine Tomolak stating that he does a great job at maintaining the truckfill stations. Real Hamoline also thanked the board for their work.
* Mark Schaffel asked about the utility’s water allocation. Did the utility take on smaller utilities to increase our water allocation? Graham White answered no. The utility did not gain new allocation, the smaller utilities came with their own allocation.
* Graham White explained that we currently have a high allocation, however, we will likely lower our allocation once we have a meeting with SaskWater.
* Graham White explained that our inactive curbstops were installed at the beginning of the infrastructure. There is a monthly curbstop fee at 29.10.

Graham White asked for nominations for the board member election for **RM of Grant**,

3-year term.

Real Hamoline nominated Rene Labrecque.

Graham White asked for further nominations.

Bob MacPherson made a motion for nominations to cease, second by Eugene Denis.

**Graham White announced that since Rene Lebrecque is the only nominee for the RM of Grant position that he is elected by acclimation.**

Graham White asked for nominations for the board member election for **Member at Large**,

3-year term.

Bob MacPherson nominated Jeff Lynchuk.

Graham White asked for further nominations.

Adrien Hamoline nominated Mark Schaffel.

Martin Bettker made a motion for nominations to cease, second by Graham White.

Votes

Jeff Lynchuk 6

Mark Schaffel 11

**Graham White announced that Mark Schaffel is elected for Member at Large position.**

**Resolutions at this time:**

Real Hamoline: *Be it resolved that the Truck loading rate be priced at the same price/gallon as household rates are cheaper. Be it further resolved that the truckfill on the West side of Lanwici pump house be upgraded to 250 gallons/minute.*

Rene Labrecque and Blaine Tomolak explained the actual truckfill costs which include: power, raw water, water testing, maintenance, and heat. Dawn Bragg stated that some of the benefits of the truckfill stations are filling a tank quickly for high volume users, and not having to increase their home allocation. The utilities profit is roughly one dollar per 1000 gallons. It was mentioned that non-subscribers should pay more at the truckfills.

Graham White said that it will be discussed at a future board meeting.

**A time was opened for questions: none.**

Closing Remarks by Graham White: Thank you for every one that attended.

Graham White mentioned that he will be stepping down as board Chairperson.

Graham White made a motion to adjourn the meeting at 8:34 pm.