**Attendance:**

Rene Labrecque

Blaine Tomolak

Christine Meachem

Dale Cousin

Mark Schaffel

Martin Bettker

Robert Tutka

Wayne Mason

Rene Labrecque called the meeting to order at: 7:05 pm

**Addition – deletions**: Truck fill fall shutdown

**Adopt agenda:** Wayne Mason moved adoption of the amended agenda as presented, seconded by Dale Cousin; carried.

**Minutes from last meeting:** Mark Schaffel moved adoption of the minutes from the July 27, 2022 meeting, Wayne Mason seconded; carried.

**Financial Report as presented by Christine Meachem:** Some issues arising from how some of the financials are recorded in the ledger. For example, conference fees show 1163.13, this was from the ATAP course for Rob Tutka, Christine Meachem will move this to Training.

Account 580-285-120 – is reporting a -33,773.03, this was a reimbursement from the Ministry of Highways line re-locates for Highway 5 and is applied to the wrong account. Christine Meachem will correct this.

*Motion [Motion 26 – 2022] to accept the financial report as presented by Christine Meachem,* ***Martin Bettker*** *made motion,* ***Dale Cousin*** *seconded, carried.*

*Motion [Motion 27 – 2022] to pay the bills:* ***Dale Cousin*** *made the motion to pay the financials,* ***Martin Bettker*** *Seconded, carried.*

**Any business arising:**

Confirm water allocation for SaskWater contract – Information was sent out to the board on July 11. Meeting with Sask water took place June 27. **Tabled for a later date**. Christine Meachem will contact SaskWater next week and ask for the missing information and ask Greg Poehler from SaskWater for his recommendation and to provide three different contract samples to choose from. Confirm that there is no penalty for going over allocation.

**Administrator’s Report:**

11 New truck fill accounts for July. Five subscribers sold their property and new owners have taken possession.

Possibly need to make notices for five subscribers saying that water may be cut off for non payment. Two truck-fill accounts in arrears and accounts have been disabled.

Planning and discussion on how to move forward with delinquent accounts.

Ensuring that a penalty is added for disconnect and reconnect to accounts if water is turned off for non payment.

*Motion [Motion 28 – 2022]**for Dawn Bragg to make $30/hr after Aug 9th.* ***Mark Schaffel*** *made the motion,* ***Dale Cousin*** *Seconded; carried*

**H41/Town joint committee** – No meeting to date.

**Operator Report** – Robert Tutka

Rob Tutka made a presentation about the flush out and iso valve inspection program. Also presented a list of safety equipment needed by the water utility.

*Motion [Motion 29 – 2022]* ***Mark Schaffel*** *made a motion to buy 7 first aid kits, 2 fire extinguishers, 6 emergency lighting fixtures, 2 exit signs for the water utility,* ***Martin Bettker*** *Seconded, carried.*

Rob Tutka raised questions about Subscribers not following the Subscriber Agreement. After a long conversation, it has been decided that a report be made of any subscriber in question; if they are in noncompliance and to follow-up.

**Operator Report** – Blaine Tomolak

Blaine Tomolak reported the Infill projects for July, general maintenance, lighting replacements, pump upgrades (14% increase of rate of flow at Laniwci), and line locates. Mission ridge interest in joining H41WU, SaskPower at Laniwci to see about power surges and will install a meter to monitor. Borrowed line locator from Dundurn to locate Strawberry Hills pipeline for Hundseth construction.

Plan in place to drain the holding tanks at Glenmaur and Lanwici.

Blaine Tomolak to spend around $1000 for pump upgrade at Glenmaur. Tabled as motion not made.

**Correspondence: None**

**Old Business: None**

**New Business: None**

**Next Board meeting: October 4, 2022.**

**HR meeting and employee review – in-camera**

*Motion [Motion 30 – 2022]* ***Martin Bettker*** *made motion for Robert Tutka’s wage to increase to $25.50/hr, seconded by* ***Wayne Mason****.*

*Motion [Motion 31 – 2022]* ***Mark Schaffel*** *made motion for Christine Meachem’s wage to increase to $27.00/hr and funding for personal cell phone will be $50.00/month, seconded by* ***Dale Cousin****.*

**Meeting adjourned at 10:45pm by Rene Labrecque.**

Signed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrator Chairman