**Highway 41 Water Utility**

**Minutes of the Meeting held May 5, 2022**

**In Office Meeting**

**Attendance:**

Graham White

Wayne Mason

Blaine Tomolak

Dale Cousin

Dawn Bragg

Jeff Lynchuk

Rene Labrecque

Christine Meachem

Robert Tutka

Graham White called the meeting to order at 7:13 pm.

Dale Cousin moved adoption of the amended agenda as presented. Seconded by Wayne Mason. Carried.

Wayne Mason moved adoption of the minutes of the March 24, 2022 meeting as provided by Dawn Bragg, Seconded by Wayne Mason. Carried.

Dawn Bragg presented the financial statements, Visa reports, and payable reports for March.

[Motion 9 - 2022] Jeff Lynchuk made a motion to pay outstanding bills, seconded by Graham White.

Rene Labrecque moved adoption of the Financial Reports provided by Dawn Bragg, seconded by Jeff Lynchuk, Carried.

Administrator’s Report – Dawn Bragg presented written reports for March & April.

[Motion 10 - 2022] Rene Labrecque motion for Dale to pay $2500, second Wayne Mason; carried.

Rene Labrecque rescinds motion. This is tabled until more information is gathered.

[Motion 11 - 2022] Wayne Mason makes motion to increase Visa cap from $10,000 to $14,000, with the additional $4000 broken down for $3000 for Robert Tutka and $1000 for Christine Meachem, second by Jeff Lynchuk; carried.

[Motion 12 - 2022] Rene Labrecque makes motion for Christine Meachem to have signing authority with our Royal Bank accounts, second by Graham White, carried.

H41/Town joint committee – Nothing to report.

Operator Report - Blaine Tomolak gave a written and verbal report.

[Motion 13 - 2022] Wayne Mason makes a motion to offer Paul Deason a reduction for $2000 per curbstop Second by Graham White, carried.

Truck fill cost presentation.

New computer and equipment for Rob, cell phone and vehicle. New computer, up to $800 and hand held gps, testing kit $797 total $4390 estimate for all equipment.

[Motion 14 - 2022] Rene Labrecque makes motion to go ahead to purchase these items, for the new computer up to $800, gps, water testing kit, 2100Q turbidity meter, DR300 Chlorine tester and case for testing equipment, second by Graham White; carried.

Surge protector for Pit Road pumphouse.

Lots of line locates.

Highway 5 upgrade – see operator report.

Correspondence:

Old Business:

Pinnacle Ridge:

Vista Ridge: Nothing new

New Business:

 Next meeting - when the audited financials come back Dawn will let everyone know and schedule a meeting.

 HR meeting will try for next week and then from there HR employee review will be discussed and scheduled.

Other Business:

Next Board meeting June 7, 2022 at 7:00 pm

Meeting adjourned at 10:11 pm by Graham White

Signed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrator Chairman