

Highway 41 Water Utility
Minutes of the Meeting held June 13, 2023
In Office Meeting, Aberdeen, SK

Attendance:

- Rene Labrecque
- Mark Schaffel
- Martin Bettker
- Dale Cousin
- Wayne Mason
- Christine Meachem
- Blaine Tomolak
- Rob Tutka
- Graham White

Rene Labrecque called the meeting to order at: 6:57 pm

Addition – deletions: add consumption data to the Operators report.

Adopt agenda: Rene Labrecque moved adoption of the agenda as presented, seconded by **Wayne Mason**; carried.

Minutes from last meeting: Dale Cousin moved adoption of the minutes, **Wayne Mason** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 21 – 20230 **Mark Schaffel** made the motion to accept the financial report as presented by Christine Meachem, **Martin Bettker** seconded, carried.*

*Motion [Motion 22 – 2023] to pay the bills: **Graham White** made the motion to pay the accounts payables, **Martin Bettker** seconded, carried.*

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 23 – 2023] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Wayne Mason** seconded, carried.*

Guest Speaker, Don Atchison - presentation to the board at 7:34

Mr. Atchison discussed with the board an urban residential future development. Created by Arbutus, the “Solair” project will be comprised of approximately 1,500 homes with an expected growth of 3,500 homes with an approximate 10 to 15 thousand people. The location of the proposed development is in the Rural Municipality of Corman Park in the Southeast corner of Saskatoon City limits. Time frame for the project – by 2024 breaking land is the developers plan.

The City of Saskatoon will not support the project. Therefore, the “Solair” project would like to create their own potable water systems through SaskWater. Wastewater treatment – treating their own water, then selling the wastewater. English River (Grasswood) to treat the processed water. Storm water would be treated as well on site. They would like to use the wastewater and storm water for irrigation for crops or for livestock. Mr. Atchison thanked the board for their time in presenting the “Solair” project and would like the opportunity to return in late fall when the project developers have more ideas on how the wastewater and storm water could benefit Highway 41 Water Utility and its subscribers.

Administrator’s Report:

Review of Accounts Receivable. More than half of accounts in 90 days of arrears have been collected for the month of May. There is also a 52% decrease in 90 days arrears when compared to September 2022.

When reviewing the audit, Christine Meachem discovered that a cheque deposit from 2022 had not cleared the bank. Along with an RBC account manager and the Jensen Stromberg auditor, they confirmed that there must have been a computer error as there was a deposit slip from the bank. Christine Meachem wrote a letter to the affected twenty subscribers, and they agreed to re-write their cheques that were now stale-dated.

The Annual Notice to Customers was sent, along with the May utility bills, to the subscribers.

Purchase of land for the Bergheim truckfill expansion project. Rene Labrecque went and spoke to Connie Jabucsh who owned the land surrounding the pumphouse. Expansion would include two tanks on the back of Bergheim pumphouse to increase water availability and extra turnaround space for larger vehicles. One acre is needed for the project at \$4000 per 1 acre. Offer to purchase land from Connie Jabusch as per map from June 13th meeting.

*Motion [Motion 24 – 2023] motion to purchase land from titled owner around Bergheim pumphouse at \$4000.00 an acre. Actual area to be determined by surveyors; **Graham White** made the motion, **Dale Cousin** seconded, carried.*

Christine Meachem presented the Audited 2022 Financial Statements.

*Motion [Motion 25 – 2023] motion to accept audited 2022 Financial Statements by Jensen Stromberg Chartered Professional Accountants, **Graham White** made the motion, **Dale Cousin** seconded, carried.*

On Farm Pilot Project – there are five on-farm truckfill projects. Pump upgrades are required at Laniwci and Glenmaur pumphouses - \$10,000.00 per pumphouse. A \$3000.00 charge for increase of allocation (per.5 gallon) per on farm pilot project will cover costs for pump upgrades. The project will decrease wait times at the truckfills significantly.

*Motion [Motion 26 – 2023] motion to upgrade pumps at Laniwci and Glenmaur pumphouses to 3" piping and 5 horse pumps, **Rene Labrecque** made the motion, **Dale Cousin** seconded, carried.*

Discussion regarding potential board members as Wayne Mason and Martin Bettkers' terms are finished at the AGM. Therefore, the board will need to vote in two representatives at that time.

Maintenance Operator Report: Presented by Blaine Tomolak

Truckfill stations were initiated for the season on May 1st by sending water to the outside storage tanks and yearly maintenance of the system.

On Farm Pilot project initiated with three locations chosen on phase B, one location on phase A, and one on phase C. Full report on delivery pressures will be summarized after the summer season.

Maintenance projects include: Truckfill data retrieval system, distribution branch flushing, pumphouse weed control, optimizing the meter read system, and pumphouse distribution main line expansion tank replacement.

Maintenance Operator Report: Presented by Rob Tutka

Safety meeting updates, Rob Tutka, Blaine Tomolak, Christine Meachem and Mark Schaffel will meet every 2nd Thursday at 3:00 p.m. They will create a safety board/display and investigation notes and forms. Every quarter they will present to the board any safety updates. They will review procedures and identify needs of the utility.

H41/Town joint committee – No meeting to date.

Set the next board meeting on July 20th, 2023.

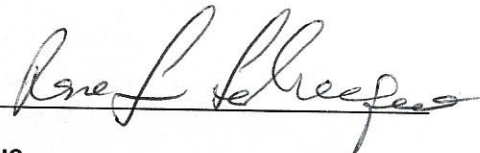
Meeting adjourned at 10:10 by Rene Labrecque.

Signed by



Christine Meachem
Administrator

Approved by



Rene Labrecque
Chairman