

Highway 41 Water Utility  
Minutes of the Meeting held July 18, 2024  
In Office Meeting, Aberdeen, SK

**Attendance:**

- Rene Labrecque
- Rochelle Blocka
- Christine Meachem
- Myron Romanchuk
- Mark Schaffel
- Dave Tamney

Rene Labrecque called the meeting to order at: 7:03 p.m.

**Addition – deletions:** none.

**Adopt agenda:** **Myron Romanchuk** moved adoption of the agenda as presented, seconded by **Dave Tamney**; carried.

**Minutes from last meeting:** Changes to minutes: none, **Mark Schaffel** moved adoption of the minutes, **Rochelle Blocka** seconded; carried.

**Financial Report as presented by Christine Meachem:**

*Motion [Motion 20 – 2024] **Myron Romanchuk** made the motion to accept the financial report as presented by Christine Meachem, **Dave Tamney** seconded, carried.*

*Motion [Motion 21 – 2024] to pay the bills: **Rene Labrecque** made the motion to pay the accounts payables, **Mark Schaffel** seconded, carried.*

**Administrator's Report as presented by Christine Meachem**

**Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing**

*Motion [Motion 22 – 2024] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Rochelle Blocka** made the motion, **Rene Labrecque** seconded, carried.*

**Review of Accounts Receivable.** Collections are going well as most accounts remain current.

Christine Meachem discussed the Truckfill stations. There have been 13 new Truckfill customers since March, with the majority of customers signing up in May. There have been many positive comments regarding the Truckfill upgrades as there are less wait times at the stations.

Christine Meachem checked with the Town of Aberdeen office and the reservoir under the Aberdeen pumphouse is insured with the pumphouse building.

Garnet Siemens has paid his deposit and is hoping that construction can start on his new infill in fall.

Christine Meachem to investigate computer costs to replace the office laptop. Munisoft can download information onto the office computer, but costs are unknown. Cost estimates will be presented at the next meeting.

Discussion regarding the Infrastructure Dividend continued from previous meeting and new Bylaw is required. A new Bylaw will be presented at the next meeting in August.

**Maintenance Operator Report: Presented by Rene Labrecque**

Two new meters have been installed at new infills. There are two that need to be installed later this month. A damaged drop hose was replaced at the Laniwci Truckfill. There is also one curbstop in The Meadows that is damaged and needs to be repaired. And one isolation valve at Gordon and Zelmer roads needs to be repaired. The 2022 Chev Silverado is



now at Novakoski Quality Collision for repair due to damage from the bollard contact at the Bergheim Truckfill station. It is expected to take three weeks to complete – truck repair has been claimed through SGI.

Blaine Tomolak is taking vacation days next week and the August long weekend. Kevin Moulds is conducting daily water testing and weekly water samples. Don Blocka and Jason Armbruster are conducting rotating weekend water testing duties.

**Safety Update: by Christine Meachem**

A safety meeting was held July 17<sup>th</sup>, 2024. New casual Maintenance Operator, Kevin Moulds attended and will review the safety binder and forms with Christine Meachem. Christine Meachem completed the safety binder and folders, along with form copies for each truck.

There have been no safety issues to report.

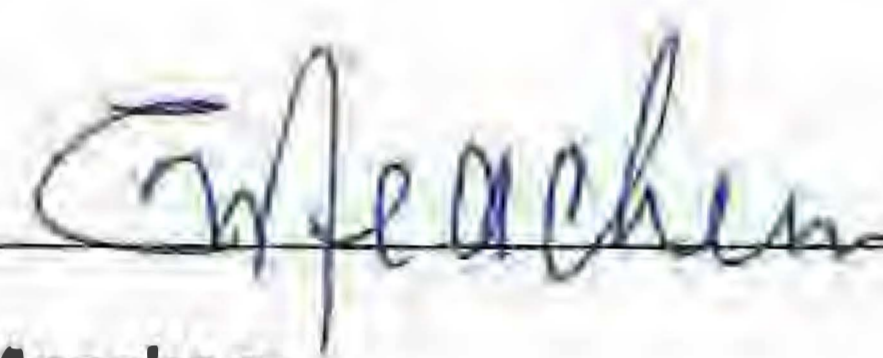
**Highway 5 update discussed by Rene Labrecque and Mark Schaffel.**

SaskWater has presented an engineer project proposal to the Highway 41 Water Utility Board. SaskWater will present the proposal to the Ministry of Highways very soon. Rene Labrecque, Mark Schaffel, and Blaine Tomolak drove the route of construction to better understand the proposal. The Board decided to have the proposal from SaskWater sent to an engineer to evaluate the line relocations along the Highway 5 construction.

*Motion [Motion 23 – 2024] motion to engage Sal Engineering for the highway 5 water line relocations: **Dave Tamney** made the motion, **Myron Romanchuk** seconded, carried.*

Next Board meeting is scheduled for August 22<sup>nd</sup>, 2024.

Meeting adjourned at 9:43 p.m. by Rene Labrecque.

Signed by 

**Christine Meachem**  
Administrator

Approved by 

**Rene Labrecque**  
Chairman