

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held April 3, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- | | | |
|-------------------|---------------------|------------------|
| • Rene Labrecque | • Christine Meachem | • Blaine Tomolak |
| • Rochelle Blocka | • Myron Romanchuk | |
| • Dale Cousin | • Mark Schaffel | |

Rene Labrecque called the meeting to order at: 7:05 p.m.

Adopt agenda: Dale Cousin moved adoption of the agenda as presented, seconded by **Myron Romanchuk**; carried.

Minutes from last meeting: Changes to minutes: none, **Dale Cousin** moved adoption of the minutes, **Rochelle Blocka** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 9 – 2025] **Rochelle Blocka** made the motion to accept the financial report as presented by Christine Meachem, **Rene Labrecque** seconded, carried.*

*Motion [Motion 10 – 2025] to pay the bills: **Dale Cousin** made the motion to pay the accounts payables, **Myron Romanchuk** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 11 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Rochelle Blocka** made the motion, **Myron Romanchuk** seconded, carried.*

Mark Schaffel entered meeting at 8:20

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Two overdue accounts have been sent to collections, accounts #785 0010 and #85 0040. #785 0010, has since paid their outstanding principal balance in March.

A request has been sent to SecurTek for a quote on a security system for the office building. There has been no response yet, but Christine Meachem will follow-up with the company for a quote. Christine Meachem will also reach out to SGI to see if there is a price break on insurance if there is a security system in place.

Greg Pohler from SaskWater would like to book a customer engagement meeting with the Administrator and members of the Board. His preference is to meet during business hours; therefore, this could limit who can attend the meeting. He will give a one hour presentation and question period afterwards. Christine Meachem to book for April 16th – Rene Labrecque, Mark Schaffel, and Blaine Tomolak to attend.

An appraisal was conducted by SunCorp Valuations in September of 2020 of H41WU Assets to assist with the placement of property insurance. H41WU insurance premiums have been increasing yearly due to inflation of replacement materials; therefore, it was decided not to have a re-appraisal at this time.

The audit with Jensen and Stromberg is well underway. The auditors came to the office on March 13th and worked with Christine Meachem for the day. Everything looked in order and should be completed by early May. The AGM date will need to be set at the next meeting.

Maintenance Operator Report: Presented by Blaine Tomolak

Blaine Tomolak has been working with SaskWater on the Highway 5 relocation project plans for the new H41WU water tie-ins to SaskWater relocated pipeline. The pipeline relocation is going well with SaskWater. Sal Engineering is creating a design report for the Water Security Agency to review and issue a permit to alter the distribution system for the Bettker Road new point of delivery. H41WU will be starting work next week on the new tie-ins.

Blaine Tomolak did a powerpoint presentation to show the work in progress and work to be done along Highway 5. Points discussed were:

- The lines will have to be lowered around the Manhattan Group.
- At Strawberry Hills, H41WU will connect to a new metered manhole to supply water to our Bettker Road and Strawberry Hills subscribers.
- The corner of Old 27 Road and highway 5 will be a new delivery point.

SaskWater relocation work is expected to be completed by end of April.

There are potentially five new infill construction projects for 2025. Blaine Tomolak has provided quotes and is awaiting responses.

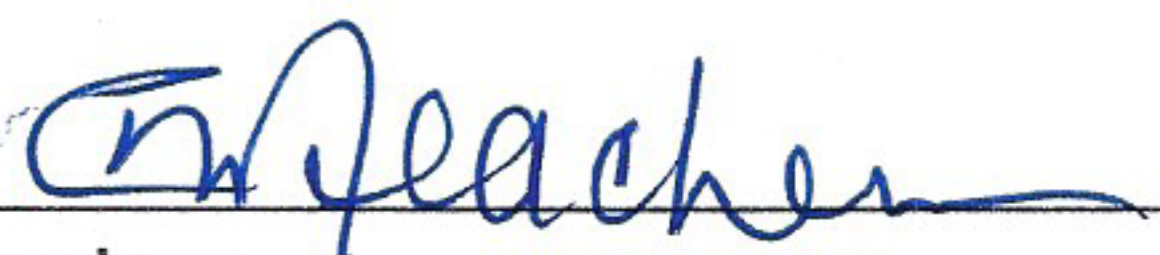
Safety Update: by Mark Schaffel

There have been no safety issues to report. Mark Schaffel and the staff talked about safety habits at the last meeting and how ice on the roads is a concern this time of year. Some items that were considered to purchase are removable cleats for walking on the ice, rubber gloves, and particle masks. The staff would like to have a fire extinguisher learning exercise with the local firehouse.

Next Board meeting is scheduled for, May 1st, 2025.

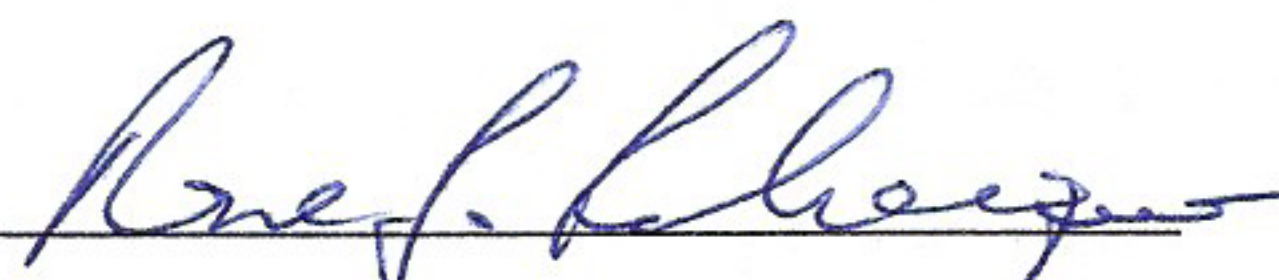
Meeting adjourned at 10:00 p.m. by Rene Labrecque.

Signed by



Christine Meachem
Administrator

Approved by



Rene Labrecque
Chairman