

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held January 23, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- | | | |
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| • Rene Labrecque | • Christine Meachem | • Dave Tamney |
| • Rochelle Blocka | • Myron Romanchuk | • Blaine Tomolak |
| • Dale Cousin | • Mark Schaffel | |

Rene Labrecque called the meeting to order at: 7:04 p.m.

7:05 guests Blair Cummins and Pat Engelberts joined the meeting to discuss the Truckfill stations. They are subscribers within the RM of Blucher and use the Glenmaur Truckfill. They are very happy with the increased flow upgrade and the 6 outside storage tanks as many farmers utilize the truckfills and lineups have greatly decreased. They wanted to ask if it was possible to extend the season on the Truckfill outside tanks. They asked if the utility could explore costs involved with extending the outside tank season by installing heat tapes, etc. Blaine Tomolak will put together costs involved with an upgrade and present at the next Budget meeting. **Guests exited the meeting at 7:40.**

Adopt agenda: Add on Truckfill Controls Upgrade to Agenda. Dave Tamney moved adoption of the agenda as presented, seconded by **Myron Romanchuk**; carried.

Minutes from last meeting: Changes to minutes: none, **Mark Schaffel** moved adoption of the minutes, **Dave Tamney** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 1 – 2025] **Dale Cousin** made the motion to accept the financial report as presented by Christine Meachem, **Mark Schaffel** seconded, carried.*

*Motion [Motion 2 – 2025] to pay the bills: **Mark Schaffel** made the motion to pay the accounts payables, **Rene Labrecque** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 3 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Dave Tamney** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. All 2024 outstanding curbside amounts have been sent to the respective RMs Tax Roll and removed from Receivables (added to Tax Roll Liability - \$2,214.01).

December was a busy month for the Administrator preparing for year-end. Christine Meachem will call and schedule an appointment with the auditor.

All 2024 invoices for phase I of the Highway 5 Project were submitted and accepted by year-end to the Ministry of Highways (MoH) to be re-imbursed by 50% as per contract with MoH.

Christine Meachem applied for a Summer Student Grant for summer of 2025. Resumes are arriving from SaskPolytech and all interviews must be completed by February 14th to qualify for the Co-operative student program.

The SARWP conference was held on December 2nd and 3rd in Saskatoon. Rene Labrecque, Christine Meachem, Blaine Tomolak, and Kevin Moulds attended.

The City of Saskatoon increased their water cost to H41WU by 5% January 1st, 2025. SaskWater will increase their cost by 2% July 1, 2025. To accommodate the rising water cost, H41WU will increase their rate to the subscriber by 5.4% as of January 2025 utility notices.

*Motion [Motion 4 – 2025] motion to accept Bylaw No 01-2025, to fix the rates to be charged for the use and consumption of water, **Dave Tamney** made the motion, **Mark Schaffel** seconded, carried.*

Schedule a budget meeting with Rene Labrecque and Christine Meachem for next week. A major item to consider is upgrading the Truckfill operating system when planning for the 2025 budget. Dale Cousin presented a powerpoint with differing price points; more research will need to be done to determine extent of upgrade.

The Town of Aberdeen Truckfill was damaged by intruders in December and is being repaired through insurance. The Town of Aberdeen asked H41WU if the utility would like to upgrade the truckfill or replace the existing coin operated system. The small truckfill will remain as coin operated as the costs involved with the upgrade is too high.

Maintenance Operator Report: Presented by Blaine Tomolak

Blaine Tomolak spent many hours analyzing subscriber information to correct phases on the master list. This will help to ensure accuracy for phase consumption data and necessary communication with the subscriber. Consumption data shows purchased and sold water numbers do not match on all phases. Further investigation is required.

SaskWater found a leak in their existing pipe during new distribution pipe relocation. A PDWA was issued to our ASWWU and MWWI phases during the repair shut down. Bacti samples were collected and submitted. Results are expected on Friday, January 24th.

SaskWater relocation work along Highway 5 is expected to be completed by April 2025. H41WU will then construct nine new tie-in locations to the new distribution system.

The annual Water Security Agency inspection is scheduled for March 26, 2025.

Blaine Tomolak is on vacation January 27 – February 10. A back-up operator is in place and Kevin Moulds will be the main contact for daily testing, weekly sampling, pumphouse inspections, and all correspondence with the back-up operator.

Safety Update: by Mark Schaffel

There have been no safety issues to report.

Next Board meeting is scheduled for, February 27, 2025.

Hr meeting and employee reviews are scheduled for February 26, 2025.

Meeting adjourned at 11:04 p.m. by Rene Labrecque.

Signed by

Christine Meachem

Administrator

Approved by

Rene Labrecque

Chairman