

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Sept 25th, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Mark Schaffel
- Rochelle Blocka
- Dale Cousin
- Denis Hounjet
- Christine Meachem
- Dave Tamney
- Blaine Tomolak

Mark Schaffel called the meeting to order at: 7:00 p.m.

Adopt agenda: **Dave Tamney** moved adoption of the agenda as presented, seconded by **Dale Cousin**; carried.

Minutes from last meeting: Changes to minutes: none, **Dale Cousin** moved adoption of the minutes, **Dave Tamney** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 25 – 2025] **Rochelle Blocka** made the motion to accept the financial report as presented by Christine Meachem, **Denis Hounjet** seconded, carried.*

*Motion [Motion 26 – 2025] to pay the bills: **Dave Tamney** made the motion to pay the accounts payables, **Dale Cousin** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 27 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Rochelle Blocka** seconded, carried.*

Christine Meachem asked for a quote by a local contractor to replace the front door to the office building. For a new door, frame, parts and labour to install similar door is quoted at approximately \$1,600.

*Motion [Motion 28 – 2025] to install new front door to office building with approval of \$2200.00: **Mark Schaffel** made the motion, **Dale Cousin** seconded, carried.*

Four infills are now complete. Three of these infills have been paid in full and the fourth should be paid by the end of October.

The phone line at the old TowerHill pumphouse has been disconnected this month.

There has been no follow-up communication with the small utility request to join H41WU. Christine Meachem will follow-up in October.

Mark Schaffel and Christine Meachem spoke with Chris Donald at Jensen Stromberg regarding the request from account #432 0010 to install a curbstop to their adjoining lot. Historical signed documents stated that this lot (#58) was to be excluded from the original pipeline distribution system and curbstop construction. A letter from Jensen Stromberg was emailed and mailed to the subscriber Wednesday, September 24th stating that there was no agreement to install a curbstop to this lot and the statute of limitations had expired.

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Account #29 0010 is under new management and will have their account paid in full by the end of the month as they are restructuring their accounts payable department.

Maintenance Operator Report: Presented by Blaine Tomolak

The TransGas pipeline project water line crossings are complete with no issues.

The Aberdeen town reservoir build is well underway and the tie-in to the new reservoir is expected to take place in October of 2025. H41WU Phase C may need to be shut down at that time, but no plans with the town have been discussed yet.

Blaine Tomolak has had 32 line locate tickets in September as construction along highway 5 continues.

The Pit Road pumphouse had a PVC pipe leak on the September long weekend. The leak was isolated that day, with a bypass to continue service to subscribers. The pipe was repaired the following day by TMH Electrical Mechanical.

Three damaged curbstops were repaired, along with the RM of Aberdeen equipment operator.

The Glenmaur pumphouse cold weather outdoor storage project is underway, with heat trace and thermostat installed by BDM Electric. Blaine Tomolak will research insulated coverage for the flex hose and valves, so that the Truckfill can remain open into colder temperatures as per farmers' requests.

Blaine Tomolak has begun dismantling the decommissioned Tower Hill pumphouse as some parts may be reusable.

Safety Update: by Mark Schaffel

There have been no safety issues to report. Christine Meachem and Blaine Tomolak completed First Aid Training on September 9th and 10th.

Pumphouse Maintenance and St. Denis Parish Infill

Mark Schaffel discussed the bollards at Bergheim asking if they could be painted as customers have expressed that they are difficult to see. Blaine Tomolak will paint the safety bollards yellow and paint the pumphouse stantions blue.

Denis Hounjet spoke with Tall Trenching to install a trench to hook-up to the curbstop at the St. Denis Parish. Infill is to be constructed in October 2025.

Next Board meeting is scheduled for, Oct. 30, 2025.

Meeting adjourned at 9:10 p.m. by Mark Schaffel.

In-Camera Session at 9:15

Signed by 
Christine Meachem
Administrator

Approved by 
Mark Schaffel
Chairman

