

**Highway 41 Water Utility (H41WU)**  
**Minutes of the Meeting held Feb 26, 2026**  
**In Office Meeting, Aberdeen, SK**

**Attendance:**

- Mark Schaffel
- Rochelle Blocka
- Dale Cousin
- Denis Hounjet
- Christine Meachem
- Myron Romanchuk
- Dave Tamney
- Blaine Tomolak

Mark Schaffel called the meeting to order at: 7:00 p.m.

**Adopt agenda:** **Dave Tamney** moved adoption of the agenda as presented, seconded by **Myron Romanchuk**; carried.

**Minutes from last meeting:** Changes to minutes: remove Rochelle Blocka and Denis Hounjet from attendance, **Dale Cousin** moved adoption of the minutes, **Denis Hounjet** seconded; carried.

**Financial Report as presented by Christine Meachem:**

*Motion [Motion 05 – 2026] **Dave Tamney** made the motion to accept the financial report as presented by Christine Meachem, **Rochelle Blocka** seconded, carried.*

*Motion [Motion 06 – 2026] to pay the bills: **Dale Cousin** made the motion to pay the accounts payables, **Myron Romanchuk** seconded, carried.*

**Administrator's Report as presented by Christine Meachem**

**Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing**

*Motion [Motion 07 – 2026] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Myron Romanchuk** seconded, carried.*

Christine Meachem has been in contact with the small utility south of Highway 5 as they would like to amalgamate with H41WU. They were advised to explore the Badger meter as that is the meter upgrade they would require to join H41WU. Christine Meachem will schedule a meeting with a member of the small utility to ask for more information regarding the utility infrastructure, age, and financials prior to the next Board meeting in March. Mark Schaffel and Blaine Tomolak would like to join in the meeting.

Christine Meachem would like to review Bylaw 03-2008, Subdivision Development in Spring as it is out of date for future developments and should likely be re-written.

Christine Meachem presented the Budget for 2026. Adjustments were made for the Truckfill telecommunication upgrades that will be completed this year. Once the employee reviews are complete, the Board will approve the Budget at the meeting in March.

**Review of Accounts Receivable.**

Overdue notices have been sent and collections are going well.

**Truckfill Telecommunications Upgrade: Presented by Dale Cousin**

An Access Representative is working on a quote for H41WU to utilize their services at the Bergheim, Laniwci, and Glenmaur Truckfill stations. It is important that their equipment will be able to send a dial tone to the Truckfill auto dialers as this is how information is accessed for H41WU billing purposes for Truckfill users. Christine Meachem will check with Sasktel the cost to exit our internet contract early. The Board would then need to decide on what services are required from Access, such as, data connection for the Truckfill stations, Truckfill phone numbers for auto dialers,

the office phone number and internet, and the Pit Road and Aberdeen pumphouse numbers. More information will be available in March.

**Maintenance Operator Report: Presented by Blaine Tomolak**

There have been nine infill estimates sent so far, with four projects confirmed for 2026 (two deposits have been received).

Mapping updates have been completed and sent to Sal Engineering for electronic and paper copies. Updates were also sent to 'Dial Before You Dig' partners for accurate locate requests.

Two frozen meters were repaired in February for accounts #131 and #141.

The Pit Road pumphouse south electric motor was replaced on February 20<sup>th</sup> considerably reducing vibration in pumphouse manifolds. The check valves in the pump skid were faulty, reducing the amount of flow pushed downstream. They were replaced February 24<sup>th</sup>.

**Safety Update: by Mark Schaffel**

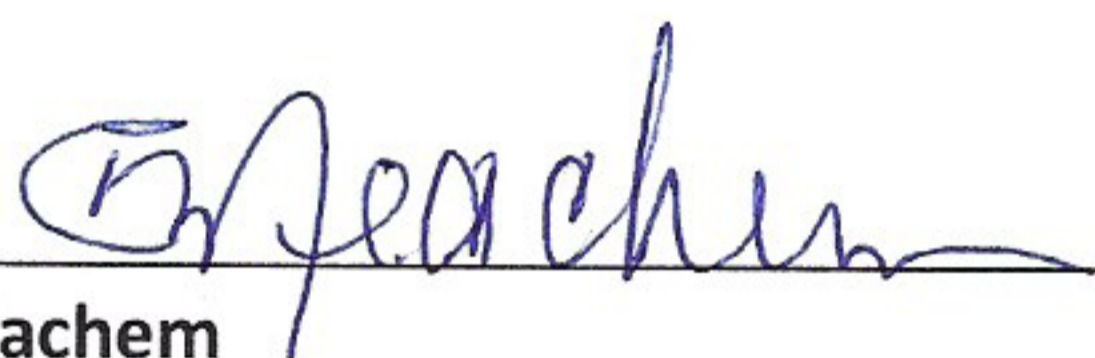
There have been no safety issues to report.

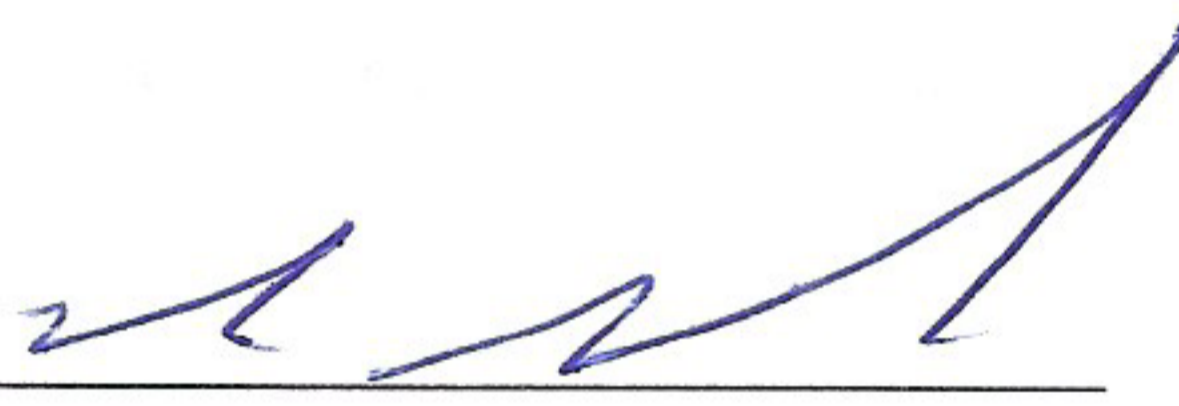
**Next Board meeting is scheduled for, March 26, 2026.**

**HR Committee Staff Reviews are scheduled for March 25<sup>th</sup> between 2-5pm at the office.**

**In-Camera session at 8:47.**

**Meeting adjourned at 9:17 p.m. by Mark Schaffel.**

Signed by   
**Christine Meachem**  
Administrator

Approved by   
**Mark Schaffel**  
Chairperson

