

Highway 41 Water Utility (H41WU)  
Minutes of the Meeting held Nov 27<sup>th</sup>, 2025  
In Office Meeting, Aberdeen, SK

**Attendance:**

- Mark Schaffel
- Rochelle Blocka
- Denis Hounjet
- Christine Meachem
- Myron Romanchuk
- Dave Tamney
- Blaine Tomolak

Mark Schaffel called the meeting to order at: 7:02 p.m.

**Adopt agenda:** **Myron Romanchuk** moved adoption of the agenda as presented with addition of Purchase New Truck and Christmas Party in January, seconded by **Rochelle Blocka**; carried.

**Minutes from last meeting:** Changes to minutes: none, **Denis Hounjet** moved adoption of the minutes, **Myron Romanchuk** seconded; carried.

**Financial Report as presented by Christine Meachem:**

*Motion [Motion 33 – 2025] **Rochelle Blocka** made the motion to accept the financial report as presented by Christine Meachem, **Myron Romanchuk** seconded, carried.*

*Motion [Motion 34 – 2025] to pay the bills: **Denis Hounjet** made the motion to pay the accounts payables, **Rochelle Blocka** seconded, carried.*

**Administrator's Report as presented by Christine Meachem**

**Board Review** – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 35 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Mark Schaffel** made the motion, **Myron Romanchuk** seconded, carried.*

Christine Meachem purchased winter safety kits to add to the safety gear in each company truck. Jason Armbruster and Don Blocka reviewed the H41WU Safety booklet and signed the acknowledgment page.

Christine Meachem will renew the Site Docs subscription for the safety program for 2026. Blaine Tomolak and Kevin Moulds are utilizing the forms to track truck safety and mileage and for documenting job safety analysis.

Christine Meachem researched the Munisoft online customer portal. It only shows information regarding billing to subscribers who have signed up for e-billing, therefore, would not likely have a benefit to the organization as 345 bills are emailed and 355 are mailed with Canada Post.

The SARWP (Saskatchewan Association of Rural Water Pipelines) Conference is December 9<sup>th</sup> and 10<sup>th</sup> in Saskatoon. Blaine Tomolak will attend the professional development course on the 9<sup>th</sup>. Christine Meachem, Blaine Tomolak, Denis Hounjet, and Mark Schaffel will attend the Conference on the 10<sup>th</sup>.

The power has been disconnected to TowerHill Pumphouse and is nearly empty of all equipment.

There were six new infills for 2025 and all have been paid in full by the new subscribers. Three are purchasing water, while three are in the process of building their homes and are curbstops only.

Christine Meachem has begun the paperwork for the Saskatchewan Municipal Board (SMB) to approve the water increase for January. The City of Saskatoon has not verified their price increase, but SaskWater will call as soon as they

know the percentage increase. A motion via email will need to be made with the price increase and Christine Meachem will then submit the necessary paperwork to SMB in December 2025.

The annual Board and staff Christmas Party will be held on January 9<sup>th</sup> at Champetre County.

**Review of Accounts Receivable.**

Overdue notices have been sent and collections are going well.

Mark Schaffel confirmed that he picked up a new company truck, further to the November 18<sup>th</sup> Board vote via email, 'to purchase the 2025 Chev Silverado'. The 2022 Chev was traded in before the mileage (approx. 109,000km) lowered the value of the truck and more service calls were required after warranty expired. The new truck has an excellent trade-in value and was around \$5,000 less than comparables in the dealership lot. There is more cargo storage area available in the cab of the truck, however, running boards will need to be installed.

**Maintenance Operator Report: Presented by Blaine Tomolak**

The Glenmaur outside water storage was shut down on November 7<sup>th</sup>, Bergheim was shut down at the end of October, and Laniwci was shut down and restarted three times as local farmers requested more available water for fall spraying – eventually closed by November 1<sup>st</sup>.

There was a cracked drop hose at the Glenmaur pumphouse which was repaired on November 19<sup>th</sup>. A new drop hose will be installed soon.

There were multiple line locates as SaskPower and SaskEnergy relocate their infrastructure along Highway 5.

Tower Hill pumphouse is stripped and decommissioned, with major components stored at the Bergheim pumphouse.

A small utility South of Highway 5 has contacted Christine Meachem and Blaine Tomolak with questions about amalgamation with H41WU. They believe that they may have a pipe leak, therefore, they were asked to contact SaskWater and Tall Trenching to discuss leak location and repair options. They are to contact the utility in the near future with information regarding their possible leak and financial reports.

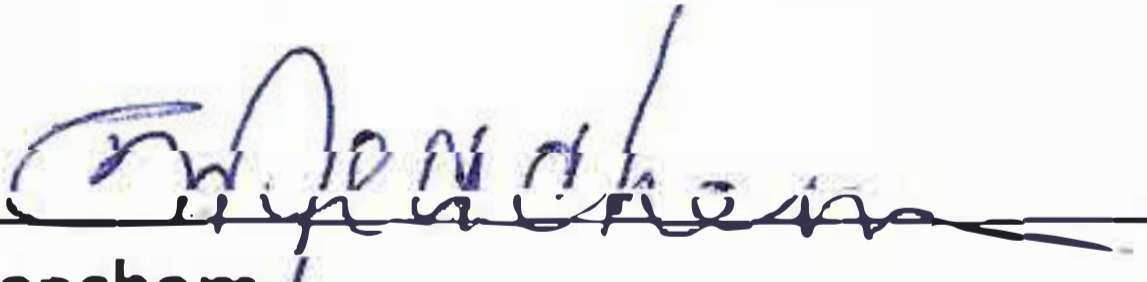
There were some house service calls this past month: replace a plugged PRV (pressure reducing valve), close a curbstop for the winter, install a new infill meter, and service a Badger end-point communication device.


**Safety Update: by Mark Schaffel**

There have been no safety issues to report.

**Next Board meeting is scheduled for, Jan. 29<sup>th</sup>, 2026.**

**Meeting adjourned at 9:14 p.m. by Mark Schaffel.**

Signed by   
Christine Meachem  
Administrator

Approved by   
Mark Schaffel  
Chairperson

