

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held June 25th, 2026
RM of Aberdeen Board Room, Aberdeen, SK

Attendance:

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| • Mark Schaffel | • Denis Hounjet | • Dave Tamney |
| • Rochelle Blocka | • Christine Meachem | • Blaine Tomolak |
| • Dale Cousin | • Myron Romanchuk | |

Mark Schaffel called the meeting to order at: 8:16 p.m.

Adopt agenda: Dave Tamney moved adoption of the agenda as presented, seconded by Denis Hounjet; carried.

Minutes from mini meeting from June 19, 2026: Changes to minutes: none, Dale Cousin moved adoption of the minutes, Rochelle Blocka seconded; carried.

Minutes from last meeting: Changes to minutes: none, Rochelle Blocka moved adoption of the minutes, Dave Tamney seconded; carried.

Email vote for Motion 17-2026, to amend Bylaw 03-2008.

Motion [Motion 17 – 2026] Dave Tamney made the motion to propose an interim amendment of section G, of schedule A, of bylaw 03-2008. That the estimated connection costs for a development or subdivision will be in consideration of the total expense and administrative cost to the water utility based on the developer's application., Rochelle Blocka seconded, carried via email.

Email vote for Motion 18-2026, to approve the 2025 H41WU Audit.

Motion [Motion 18 – 2026] Dave Tamney made the motion to approve the 2025 Audit, prepared by Jensen Stromberg, as presented by Christine Meachem, Dale Cousin seconded, carried via email.

Financial Report as presented by Christine Meachem:

Motion [Motion 19 – 2026] Dale Cousin made the motion to accept the financial report as presented by Christine Meachem, Dave Tamney seconded, carried.

Motion [Motion 20 – 2026] to pay the bills: Denis Hounjet made the motion to pay the accounts payables, Myron Romanchuk seconded, carried.

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

Motion [Motion 21 – 2026] board read the Daily Water Testing and Saskatchewan Research Council testing log records: Dale Cousin made the motion, Myron Romanchuk seconded, carried.

Christine Meachem and Blaine Tomolak have reviewed the 'Permit to Operate a Waterworks' from the Water Security Agency (WSA) as it must be renewed in 2026. The WSA Environment Officer, Lee Rheinhardt has updated the document with any necessary changes. The permit will take effect July 1st, 2026 and expire July 1st, 2046.

Motion [Motion 22 – 2026] motion to approve the 2026 'Permit to Operate a Waterworks' from the Water Security Agency: Denis Hounjet made the motion, Dave Tamney seconded, carried.

Christine Meachem reviewed the audited financial statements with the auditor from Jensen Stromberg. There was a capital loss upon the trade-in of the 2022 Chev Silverado because the amortization schedule for the work vehicles is currently 10 years. As per the auditor, it is up to the discretion of the Board to determine the amortization of the trucks - 5 years was deemed appropriate through discussion between Christine Meachem and the auditor.

*Motion [Motion 23 – 2026] motion to change the amortization schedule on Highway 41 Water Utility work trucks from 10 years to 5 years: **Dave Tamney** made the motion, **Rochelle Blocka** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. One shut off notice was issued for Account #103, however, they called and made payment arrangements.

Maintenance Operator Report: Presented by Blaine Tomolak

The infrastructure relocation along Highway 41 is suspended until the Ministry of Highways passing lane design plans are finalized. There is no timeline available.

There have been over 29 line locate requests this month as summer yard and farm work begins for subscribers. Three infills have been completed, with another two scheduled for early fall.

Access Communications is scheduled to install wireless communication equipment at each pumphouse and at the office. Dale Cousin to assist Christine Meachem to set up the WaterPlus program to access the Truckfill consumption data securely once the equipment is installed.

There has been some minor maintenance completed at the pumphouses, such as, weed control, installation of drop hose hangars, valve exercising, and level detectors installed at the Truckfill storage tanks.

The Hills Way subdivision has committed, with a \$5000 deposit, to install H41WU infrastructure. Sal Engineering has been contracted for the design report, which will then be sent to the Water Security Agency for approval.

Safety Update: by Mark Schaffel

There have been no safety issues to report. Notes are taken at all safety meetings and are available to review upon request.

Next Board meeting is scheduled for, Aug 20th, 2026.

Meeting adjourned at 9:35 p.m. by Mark Schaffel.

Signed by

Christine Meachem

Administrator

Approved by

Mark Schaffel

Chairperson