

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Mar. 26, 2026
In Office Meeting, Aberdeen, SK

Attendance:

- | | | |
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| • Mark Schaffel | • Denis Hounjet | • Dave Tamney |
| • Rochelle Blocka | • Christine Meachem | • Blaine Tomolak |
| • Dale Cousin | • Myron Romanchuk | |

Mark Schaffel called the meeting to order at: 7:00 p.m.

Adopt agenda: **Rochelle Blocka** moved adoption of the agenda as presented, with an update from Dale Cousin regarding Access Communication added, seconded by **Denis Hounjet**; carried.

Minutes from last meeting: Changes to minutes: none, **Rochelle Blocka** moved adoption of the minutes, **Dale Cousin** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 08 – 2026] **Rochelle Blocka** made the motion to accept the financial report as presented by Christine Meachem, **Dave Tamney** seconded, carried.*

*Motion [Motion 09 – 2026] to pay the bills: **Dale Cousin** made the motion to pay the accounts payables, **Myron Romanchuk** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 10 – 2026] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Myron Romanchuk** seconded, carried.*

Christine Meachem asked for a motion to approve the 2026 Budget with employee wage updates from last meeting.

*Motion [Motion 11 – 2026] to approve the 2026 Budget as presented by Christine Meachem: **Dave Tamney** made the motion, **Denis Hounjet** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Truckfill account #794 0010 was sent to collections.

Mark Schaffel, Christine Meachem, and Blaine Tomolak met with the small water group #101027083 Sask. Inc. on March 25th. It was discussed to replace their meters with Badger meters. They are unsure if they have a leak in their distribution line as their consumption data and SaskWater meter reads fluctuate monthly. Their members have asked H41WU to replace the meters and perhaps fix the leak. It was agreed that Blaine Tomolak will oversee the installation of the Badger meters and coordinate the leak repair to ensure the work meets industry standards. His time and mileage will be billed to the Water Group for reimbursement. Once repairs are complete and all costs are paid, the H41WU Board will discuss amalgamation with the small utility.

SaskWater presented their yearly financial report, system overview, consumption data, and operational performance to Christine Meachem, Mark Schaffel, and Blaine Tomolak on March 25th.

The 2025 Audit is going well as more information was requested by Jensen Stromberg. The annual report should be completed in April or early May.

Christine Meachem purchased 50 more Truckfill licences for the 2026 season. Old or unused licences can be reused for new customers. However, when new data is entered under an old licence, the historical data is lost in the Flowpoint software, but not in Munisoft. This should not be an issue.

Truckfill Upgrade – Access Communications: Presented by Dale Cousin

Access can provide H41WU with a data connection for the Truckfills. They’re very confident they can provide a telephone connection to operate the autodialers. Access is looking to see if they can keep existing phone numbers at the pumphouses and office. Their internet for the office is also offered at a third of the price of the existing account with Sasktel. Dale Cousin to send out a synopsis of the specifics, via email, to the Board once he receives confirmation of services from Access Communications. The Board can then vote via email so the project can begin, as Spring will be busy for the Truckfills.

Maintenance Operator Report: Presented by Blaine Tomolak

There are four infills planned for 2026.

Blaine Tomolak has updated the water rights licencing for the Aberdeen Southwest Water Utility (ASWWU) point of delivery and submitted the necessary paperwork to the Water Security Agency. Bergheim, Rivers Edge, Tower Hill, and 1592 (also Bergheim) are due for renewal April 30, 2029. The purpose of Water Rights Licencing is to estimate water usage at each point of delivery.

New tires were purchased for the Chev Colorado and three were traded in for a discount with A1 Tires in Saskatoon.

Blaine Tomolak has researched finding a proper line locator tool to assist in line locates. Purchase cost is estimated at \$6,500.

Blaine Tomolak has been working with the Ministry of Highways (MOH) to relocate the water distribution system, where necessary along Highway 41, to accommodate the construction of passing lanes between Wakaw and Saskatoon. More information is needed for road access amendments but, should be available in April as relocation should begin in late spring. Stantec Engineering is the general planner of the project.

Safety Update: by Mark Schaffel

There have been no safety issues to report.

Christine Meachem and Rochelle Blocka to meet April 22 to review Connection/Subscriber Agreement wording.
HR Committee Staff Reviews are scheduled for April 22 between 2 – 4 pm at the office.
Next Board meeting is scheduled for, April 23, 2026.

Meeting adjourned at 9:20 p.m. by Mark Schaffel.

Signed by 
Christine Meachem
Administrator

Approved by 
Mark Schaffel
Chairperson